

TRAVEL APPROVAL FORM

Department: County Clerk

Event Name: Texas District Court Alliance Workshop

Location: Kerrville, TX

Event Dates: October 14th-16th, 2025

Purpose: ☒ Required Continuing Education/Certification
☒ Job Training
☐ Other: _____

Name of Attendees:

April Long Sarah George

Court Decision:

This section to be completed by County Judge's Office



8/25/2025

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- ☒ Travel Approval Form
- ☒ Registration Information or Confirmation
- ☒ Itinerary, Agenda, or Breakdown
- ☒ Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:

April Long

Approved in CC on 9/11/2023



TDCA 25th Annual Workshop and CLERKS COLLEGE™

**COURSE STUDY III ~ Civil (NonFamily) Law Cases:
Legislative Updates, Registry of the Court, Escheating Funds & Civil Issuances**

October 14-16, 2025

**YO Ranch Hotel and Conference Center
2033 Sidney Baker Street
Kerrville, Texas 78028**

TDCA Members & Staff: \$75 each

Non-members: \$140 each

Please complete a form for each attendee and submit your registration by October 3, 2025.

Name: April Long County: Johnson
Mailing address: 204 S. Buffalo
City & Zip: Cleburne 76033 Phone: (817) 556-6324
Email: along@johnsoncountytexas.org T-shirt Size: L
Will you attend the 25 Years Celebration on Wednesday evening? ☒ Yes ☐ No

☐ District Clerk
☒ County Clerk
☐ Combo Clerk

☐ Chief Deputy/Deputy Clerk
☐ Court Personnel
☐ Other _____

☐ **Option 1: Credit Card Payment***
www.certifiedpayments.net
Bureau Code 5107861
Email Registration Form to:
TDCA.Treasurer@gmail.com
*Confirmation Number Required:

☒ **Option 2: Payment by Check**
Made Payable to: TDCA
Mail to: TDCA Registration
c/o Casie Walker, District Clerk
1701 E. Polk Street, Suite 90
Burnet, Texas 78611-2757

☐ **Option 3: Payment at the Door**
Email Registration Form to:
TDCA.Treasurer@gmail.com

TDCA TREASURER USE ONLY
DATE RECEIVED: _____
CHECK: _____ CC PMT: _____
ENTERED: _____



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Name: Sarah George County: Johnson
Mailing address: 204 S. Buffalo
City & Zip: Cleburne Tx 76033 Phone: (817) 556-6324
Email: sgeorge@johnsoncountytexas.org T-shirt Size: L
Will you attend the 25 Years Celebration on Wednesday evening? ☒ Yes ☐ No

☐ District Clerk
☐ County Clerk
☐ Combo Clerk

☒ Chief Deputy/Deputy Clerk
☐ Court Personnel
☐ Other _____

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WORKSHOP AGENDA
Y.O. Hotel ~ Kerrville, Texas
October 14-16, 2025

TUESDAY, OCTOBER 14

- 1:00 – 2:00 EXCESS PROCEEDS/TAXATION IN ACTION
Alison Wylie-Williams, Linebarger Goggan Blair & Sampson LLP
Wade Gent, Linebarger Goggan Blair & Sampson LLP
- 2:00 – 3:00 CIVIL APPEALS
Christopher Prine, Clerk of the Court, 15th Court of Appeals
- 3:00 – 4:00 INABILITY TO PAY/INDIGENCY
Wayne Yang, Texas Legal Services Center
Mary Reed, Texas RioGrande Legal Aid
- 4:00 – 5:00 EXPUNCTIONS
TBD

WEDNESDAY, OCTOBER 15

- 7:30 – 8:30 BREAKFAST
- 9:00 – 9:30 TDCA BUSINESS MEETING – Introduction of Founding Board Members
- 9:30 – 11:30 HB1182 and HB2384 REPORTING COMPLIANCE TO OCA
Sheri Woodfin, Court Services Consultant for Office of Court Administration
Alejandra Pena, Director of Data & Research for Office of Court Administration
- 11:30 – 1:00 WORKING LUNCH
Senator Brian Birdwell, Senate District 22
- 1:00 – 2:45 CIVIL ISSUANCES – CITATIONS, WRITS, LETTERS ROGATORY, ETC.
TBD
- 2:45 – 3:00 ~~ BREAK ~~
- 3:00 – 4:00 VEXATIOUS LITIGANTS
Ariane Flores, Assistant County Attorney, Williamson County
- 4:00 – 5:00 RESEARCHTX / ELECTRONIC SERVICE
Casey Kennedy, Office of Court Administration
Shri Boyapati, Tyler Technologies
- 7:00 – 10:00 CELEBRATING 25 YEARS at the Patio by the Pool - Y.O. Hotel

THURSDAY, OCTOBER 16

- 7:30 – 8:30 BREAKFAST
- 9:00 – 10:00 JURY VOIR DIRE PROCESS
Hon. Lisa David, Williamson County District Clerk
- 10:00 – 11:00 BUSINESS COURT
Charles Eldred, Chief Staff Attorney, Texas Business Court
Beverly Crumley, Court Clerk, Texas Business Court Clerk
- 11:00 – 12:00 CIVIL LAW Q&A

You're all set, April!

Confirmation number: 54075551

We sent the details to  @yahoo.com.

Hotel Information



Hampton Inn Kerrville

2038 Sidney Baker Street
Kerrville, Texas 78028 USA
+1 830-257-0600

Stay Information

14 OCT TUE — **16** OCT THU

Check-in: 2:00 PM

Check-out: 12:00 PM

Early check-in cannot be guaranteed. Contact the hotel to inquire about early check-in or late check-out.

1 room for 1 adult

2 Qns Nonsmok - Honors Discount Semi-Flex

Total room charge \$399.17

Total taxes \$51.89

Total for stay: \$451.06

Payment



Guarantee policy

There is a Credit Card required for this reservation.

If you use a debit/credit card to check in, a hold may be placed on your card account for the full anticipated amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such hold may not be released for 72 hours from the date of check-out or longer at the discretion of your card issuer.

Cancellation policy

Free cancellation before 11:59 PM local hotel time on 09 Oct 2025.

At check in, the front desk will verify your check-out date. Rates quoted are based on check-in date and length of stay. Should you choose to depart early, price is subject to change.

We reserve the right to cancel or modify reservations where it appears that a customer has engaged in fraudulent or inappropriate activity or under other circumstances where it appears that the reservations contain or resulted from a mistake or error.

Totals listed here are estimated based on current taxes and exchange rates (if applicable) and do not include additional fees/charges that may be incurred during your stay.

Optional services for an additional charge

Self parking

Complimentary

Pets

Pets allowed, \$75.00 non-refundable fee, \$75(1-4 nights), \$100(5+ nights) 2 pets Max, dog/cat only

You're all set, Sarah!

Confirmation number: 54062687

We sent the details to :@hotmail.com.

Hotel Information



Hampton Inn Kerrville

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Kerrville, Texas 78028 USA
+1 830-257-0600

Stay Information

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Guest information

Sarah George

Hilton Honors#:

1 room for 1 adult

2 Qns Nonsmok - Honors Discount Semi-Flex

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